

**MINUTES  
APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE**

**Friday 31 May 2019**

Councillor John Clarke (Chair)

Councillor Chris Barnfather  
Councillor Bob Collis

Councillor Marje Paling  
Councillor John Truscott

Absent: Councillor Michael Payne, Councillor Michael Adams  
and Councillor Sandra Barnes

Officers in Attendance: D Archer, M Hill and L Mellors

**1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.**

Apologies for absence were received from Councillors Adams, Barnes and Payne. Councillor Truscott attended as substitute.

**2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 3 APRIL 2019.**

**RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

**3 DECLARATION OF INTERESTS.**

None.

**4 PROPOSAL FOR NEW POLICY- BUYING ADDITIONAL LEAVE**

The Service Manager Organisational Development introduced a report, which had been circulated in advance of the meeting, seeking authority to begin consultation on a “buying of additional leave” policy and to progress the adoption of the policy through the relevant committees of the Council.

**RESOLVED to:**

Support the proposals for the draft policy and endorse the commencement of the consultation and implementation process as described in the report to the Senior Leadership Team report at Annex 1 to the report.

**5 PROPOSAL TO AMEND EXISTING POLICIES- PAY PROTECTION AND DISCRETIONARY REDUNDANCY PAYMENTS**

The Service Manager Organisational Development introduced a report, which had been circulated in advance of the meeting, seeking approval to commence consultation on proposed changes to current Pay Protection Policy and Discretionary Termination Payments, prior to progression through relevant committees of the Council.

**RESOLVED to:**

Support the recommendations as set out within the report and endorse the commencement of the consultation and implementation process as described in the report.

**6 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.**

None.

The meeting finished at 10.35 am

Signed by Chair:  
Date: